

Friends of Archer Park Station & Steam Tram Museum Inc

PO Box 573, Rockhampton, Qld 4700, Australia

Ph: 07 4936 8191 Fax: 07 4927 0120

E-mail: archerpark@bigpond.com

URL: archerparkrailmuseum.com

F: facebook.com/ArcherParkRailway/



ARCHER PARK

RAIL MUSEUM

2020 Date Claimers

Wed 22 July Annual General Meeting

Friends of Archer Park

President: Ricky Weir

1st Vice President: John Kennedy

2nd Vice President: Dennis Sheehan

Secretary: Elaine Alexander

Treasurer: Paula Roberts

Facility Safety Officer: Shaun Hudson

Rail Safety Officer: Ian McCully

Rollingstock Supervisor: John Kennedy

Track Supervisor: John Kennedy

Museum Coordinator: Janice Seymour

Meetings of the Friends of Archer Park are now normally on the fourth **Wednesday** of the month in the refreshment room.

Coordinator's Report

MEMBER'S MEETINGS: If anyone is not aware, the June Member's meeting did go ahead. We sent out an email, and had Dennis Sheehan phone as many members as possible that are not on email.

AGM: The AGM will be held on Wednesday 22 July 2020. This is only 2 months late. We hope that as many as possible will attend as we haven't seen you for a while. We will ensure that the volunteers do not have to mix with any customers on the day to ensure the safest environment as possible.

Please remember if you are unwell - do not attend.

MEMBERSHIP FEES: You can now come in and pay your 2020-2021 membership fees. \$10 per year. You can call and pay with EFTPOS if you choose to. You do need to be a financial member to vote at the AGM.

MEMBER CARE: Ricky Weir - President continues to recuperate and we talk on a weekly

basis. I have also spoken with Bill Head - whom I have encouraged to come and have a "cuppa", but unfortunately not work with the public - we must protect his health as he's over 90 years old. We all love Bill and love to see him, so we look forward to him coming to see us.

The volunteer table is behind the chains and bollards to ensure a higher level of Covid-19 safety so the public cannot touch your tables or chairs. It is also important to know that we are not to do "tours" for our visitors and we do not have any hand out information or brochures for other organisations until those rules are changed.

LIFTING OF RESTRICTIONS: Phase 2 of the Easing of Restrictions and our reopening of the Museum on Sunday 14 June 2020 went well with 48 visitors to the Museum on the day!! We did have to juggle the people in the Museum and had to ask some members and family to vacate the premises to allow paying customers in. This was unfortunate - but necessary to have money flowing into the museum again.

We have just been advised that the new restrictions will allow up to 50 in the Museum as of Friday (3 July) and more information is coming out about future events. We will keep you updated.

COVID-19 SAFE PLAN: Shaun Hudson and myself have worked on the new Covid-19 Safety Plan. This is a government requirement based on the 56 page Tourism Industry Plan which we must follow.

In the kitchen you will see that we have a sign advising volunteers to read the "new" sign in sheet - as it has questions about your health and applying the Covid-19 Plan - such as "have you travelled out of Qld in the last 14 days" or "do you have a fever" and a few more.

If you are returning for the first time - please see the office and fill out a Covid-19 Declaration Form, otherwise filling out the Sign In Sheet fully each shift will cover us. You are also

required to sign the agreement that says you have read and understood our Covid Safe Plan and that you agree to abide by it.

The facility looks a bit different now with bollards that separate the entry and the exit, bollards to load the tram; and lots of signs that change how you go through the museum, how many people are allowed in each room; and hand sanitisers in 6 locations. Since these bollards and hand sanitisers have cost quite a bit we are applying for the Adaption Grant to reimburse our costs to the business.

FINANCES: We have been very lucky getting some tax relief from the government to assist us as we go through the difficult time of closure, with no income and then reopening with so many demands of the new Covid-19 Safe Plan operations. We have also been able to get the Job Keeper to assist us financially also. It was essential that the Coordinator and staff continue the work to keep our compliance up to date for ONRSR - Transport Accreditation.

ROLLINGSTOCK PROBLEMS: We have had problems with the Billard - which has a broken gearbox, the TMC-6 (Tampa) which has a broken starter motor, and the Tram had some problems with leaking packing around the blow down valve. We have been keeping the RRC fitters busy.

The repair to the Billard is a big one, and they will use a crane to remove it to their workshop, likely for a couple of months. This means that we must fire the Tram at the Platform, before moving it up to the set up position to complete

the process. We are waiting to hear back from RRC in regard to the Billard repairs.

Loading of the Tram will be around centre of the Platform due to the need to separate the general public from the Volunteer table and the chains that say "no public past here" are now in front of the volunteer tables.

GENERAL INTERNAL COMPLIANCE

AUDITS: The management team and Safety Officer Shaun Hudson have continued to do the Safety Management System Audits, and review of documents as they come up, with me. This does take quite a bit of time, and I would like to thank them all for their time and patience. Ian McCully continues to help us do review/audits and Tram Driver training documentation - from his new home in Thailand!!

GRANTS: We have applied for a few grants lately - the Small Business Adaption Grant - first round we were unsuccessful and we are just doing the second round. It is "first in gets money", and of course being eligible.

We are also applying for a Tackling Tough Times Together Grant to pay for the design of the exhibit to be in the CWM21 Camp Wagon. This will be submitted by the end of August. There is a lot of work to go in to the preparation of information for the supplier to get the quote - prior to submitting the grant application and Kate Jones is working very hard with me on this.

Janice Seymour

